Region 5 Systems
Consumer/Family Advisory Committee
Meeting Minutes
June 9, 2026 9:30 am – 12:00 pm hybrid: in-person and via Zoom

CALL TO ORDER: 9:30 am

- **Welcome/Introductions**

- **ROLL CALL:**

  <u>Members Present:</u> Samantha Benda, Kurt Lockard, Kailla Melby, Dorothy Miles, Ashley Morin, Jenn Nelson, Brandy Nichols

  <u>Members Absent:</u> Heather Avila, Erica Craig (excused), Makenzie Crew (excused-submitted absentee ballot)

  <u>Region 5 Consumer Specialist:</u> Taisa Brumagen

  <u>Non-members Present:</u> Lukasz Kula, Whitney Short, Sara Becerra, Stephanie Stoneking, Joanna Madrigal

Quorum established (6 of 6 needed at Roll Call + one absentee ballot making 7 of 6 needed.)

- **Housekeeping:**
  - Meeting rules

- **CONSENT AGENDA ITEMS:**
  - Agenda-June 9, 2026:
    - No additions; *Motion to Approve-Kurt; Second-Dorothy; passed unanimously with one abstention (Ashley)*
  - Minutes-May 12, 2026:
    - No corrections/additions: *Motion to Approve-Dorothy; Second-Kailla; passed unanimously*

- **Agenda Items:**
  - Voting Item: Updated Bylaws/Policies & Procedures: *Motion to Approve-Dorothy; Second-Kailla; passed unanimously*
  - Voting Item: Updated Financial/Funding Procedures: *Motion to Approve-Dorothy; Second-Jenn; passed unanimously*
  - Voting: Chairperson position: *Ashley nominated Brandy; Second-Samantha; Brandy voted in unanimously*
  - Voting: Secretary position: *Jenn nominated Kailla; Second-Dorothy; Kailla voted in unanimously with one abstention (Kailla)*
  - Voting: Financial Coordinator: No members spoke up as being interested in the position. Two pending members indicated interest. Brandy will provide information to them, and Executive Committee will appoint.

- **Region 5 Consumer Specialist Report (Taisa):**

- Taisa shared the Region 5 annual report portion including CFAC for FY 24/25.
- Taisa made a social media post including pictures of the BHC.

- **EXECUTIVE COMMITTEE REPORT – (Brandy/Vice Chair Ashley) (Meets the 1st Tue. of month 9:00–10:00 am via Zoom)**
  - Reviewed meeting minutes
  - Next meeting July 7th at 9:00 am via Zoom

- **STANDING COMMITTEE REPORTS:**

  - **__Funding Committee:__ Chair Makenzie/Co-Chair Vacant (Meets 3rd Tuesday of month 10:00-11:00 am via Zoom)**
    - Makenzie absent
    - Financial Summary (as of April 30th 2026): Unallocated Funds: $111.31, Actual unspent $5,186.31.
    - Funding Applications:
      - None
    - Next Meeting: June 16th @ 10:00 am via Zoom

  - **__Membership & Communications Committee:__ Chair Kurt/Co-Chair Vacant: (3rd Tuesday of the month from 9:00-10:00 am via Zoom)**
    - Membership Applications:
      - Sara Chrastil: *Motion to Approve-Jenn; Second-Kailla; passed unanimously*
      - Lukasz Kuhl: *Motion to Approve-Ashley; Second-Kurt; passed unanimously*
      - Stephanie Stoneking: *Motion to Approve-Kailla; Second-Dorothy; passed unanimously*
      - Renewal (1 year)-Ashley Morin: *Motion to Approve-Kurt; Second-Dorothy; passed unanimously with one abstention (Ashley)*
    - Next Meeting: June 16th @ 9:00 am via Zoom

  - **__Bylaws, Policies, and Procedures Committee:__ Chair Makenzie/Co-Chair Vacant (Meetings scheduled quarterly or as needed via Zoom)**
    - Region 5 approved suggested edits
    - Next Meeting: TBA

  - **__Special Projects Committee:__ Chair Erica/Co-Chair Vacant (meets 4th Tuesday of month from 9:00-10:00 am via Zoom)**
    - BHC Debrief:
      - Erica thanks everyone for their work on the BHC.
      - Heather took photos and stored them on the drive, and Taisa made a social media post.
      - Erica will bring all items back to the Region for storage. Kailla volunteered to help Erica with inventory of items.
      - Erica is sending surveys to vendors/community partners today.
      - She will provide participant feedback at next month's meeting.

            - 110 people pre-registered; 77 of the people who were pre-registered attended, and we had 20 walk-ins for a total of 97 attendees.
    - Next Meeting: June 26th at 9:00 am via Zoom

- **Final Project Reports:**
  - None

- **Education:**
  - None upcoming

- **Other Business:**
  - None

- **Open Floor:**
  - **None**

- **Next meeting**: July 14th, 2026 at 9:30 am

- **ADJOURNMENT**: The meeting adjourned at 10:48 am. *Motion to adjourn-Dorothy; Second-Jenn; all in favor, none opposed.*