

## Region 5 Systems

Network Management Procedures  
CARF Standard 8  
206 NAC 4-001.03A-J1  
206 NAC 5

Revised: RA 9/21/17

### ■ Network Provider Contracts Procedures

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The following procedures are established for Region 5 Systems and its Provider Network to address how contracts are administered.

#### **Standard 8.a.-d. Written Contract Requirements**

Region 5 Systems contracts annually with a network of behavioral health community providers who make up the Region 5 Systems' Provider Network (*see Sample Network Provider Contract*). Requirements for providers contracting with Region 5 Systems are outlined in 206 NAC 5.

At a minimum, the contract includes:

1. Roles and responsibilities of Region 5 Systems and the Provider Network
2. The term/duration of the contract
3. Manner of contract termination or renewal
4. Requirements to maintain the contract including:
  - a. Implementation of a person-centered philosophy that guides service delivery
  - b. Fiscal stability
  - c. Ethical practices in business and service delivery
  - d. Adherence to applicable legal requirements, health and safety requirements, and risk management practices
  - e. Capacity to fulfill the mission of the Network
  - f. Ability to fulfill its potential role in the Network
  - g. Conformance to CARF or other national accreditation standards applicable to its operations
5. Type of information to be exchanged between the participating provider and the Network
6. Time Frames for information to be submitted to the Network
7. Information to be gathered for the analysis of performance
8. Financial arrangements, including method of payment, shared risk, and shared resources as applicable

**Standard 8.b. Identification of Primary Contact**

Region 5 Systems requires the identification of a primary contact for each Network Provider and a process to notify Region 5 Systems of any changes to the primary contact.

**Standard 8.c.-d. Contract Monitoring and Corrective Action**

See “Compliance Reporting Procedures” and “Site Visit Procedures” related to Region 5 Systems’ contract monitoring and corrective action processes.