

**Region 5 Systems**

**Consumer/Family Advisory Committee**

**Meeting Minutes**

**January 13, 2026 9:30 am – 12:00 pm via Zoom**

**CALL TO ORDER:** 9:31 am

**ROLL CALL:**

**Members Present:** Erica Craig, Melissa Lemmer, Kurt Lockard, Dorothy Miles, Ashley Morin, Rhonda Morrison, Jenn Nelson, Cassie Nicholls, Brandy Nichols

**Members Absent:** Makenzie Crew (excused-submitted Absentee Ballot)

**Region 5 Consumer Specialist:** Taisa Brumagen

**Non-members Present:** Samantha Benda

***Quorum established (8 of 6 needed at Roll Call + Absentee Ballot submitted by Makenzie Crew)***

- **Welcome/Introductions**
- **Housekeeping**
- **CONSENT AGENDA ITEMS:**
  - Agenda-January 13, 2026:
    - No additions; *Motion to Approve-Dorothy; Second-Cassie; passed unanimously*
  - Minutes-December 8, 2025:
    - No corrections/additions: *Motion to Approve-Ashley; Second-Cassie; passed unanimously*
- **Presentation**
  - None
- **Region 5 Consumer Specialist Report (Taisa):**
  - Taisa has been in contact with Patrick about opportunities to get into legislative advocacy. Taisa has been reviewing bills daily to find those of interest & following NABHO bills of interest. Patrick is going to speak with Taisa about when he'd like CFAC to be visible.
  - Taisa is creating a survey to gather community feedback, waiting for Patrick to review it. Purposed is to hear voice of consumers & family members in Region 5 re: their experience with services. Taisa will send to CFAC members once it's approved and asks that members distribute it to consumers and family members they are aware of or might serve.
  - Ashley gave a shout out to Taisa re: activity on CFAC Facebook page. Taisa asked that members encourage & invite others to follow.
- **Agenda Items:**
  - Meeting rules:
    - Sign in when you arrive.
    - Everyone has the right to speak.

- Respect others' life experiences.
  - Try to keep speaking on each topic once until everyone who wants to speak on it has shared.
  - Turn cell phones on silent.
- **EXECUTIVE COMMITTEE REPORT – Brandy (Meets the 1<sup>st</sup> Tue. of month 9:00–10:00 am via Zoom)**
  - Region 5 is sponsoring WRAP Seminar 1 at no cost to participants, 5 spots are left.
  - Reviewed minutes and topics discussed.
  - Next meeting February 3rd at 9:00 am via Zoom
- **STANDING COMMITTEE REPORTS:**
  - **Funding Committee: Chair Makenzie/Co-Chair Rhonda (Meets 3<sup>rd</sup> Tuesday of month 10:00-11:00 am via Zoom)**
    - Financial Summary: Unallocated Funds: \$\$ 11,063.56; Actual unspent \$\$ 10,623.18.
    - Funding Applications:
      - CFAC BHC-Erica Craig \$5,000.00: *Funding Committee recommended approval. Motion to Approve-Jenn; Second-Dorothy; Approved unanimously*
      - Region 5 Systems/HUD Housing – Jade Fowler \$750.00:
        - Jade attended the meeting to answer questions. Supplies would be used for rural areas, shared about lack of supplies and resources in rural areas. Jade would prefer to purchase supplies herself and be reimbursed. Serves 72+ areas in rural housing, 33% of RAP total is rural. Serve 20 counties. Have attempted to get other resources through Community Health Endowment, Nebraska Total Care, and Molina. Have tried churches and Blue Valley. Case managers do a lot of education on how to do cleaning/chores. Can create a report to show impact at end of project.
    - Next Meeting: January 20<sup>th</sup> @ 10:00 am via Zoom
  - **Membership & Communications Committee: Chair Kurt/Co-Chair Cassie (3<sup>rd</sup> Tuesday of the month from 9:00-10:00 am via Zoom)**
    - Discussed application process around making sure we aren't creating barriers to applicants and creating time frames around when we are asking them to attend, as some are lingering. Kurt has not been able to get answers from some candidates. Samantha has been attending so will vote on her membership next month.
    - Newsletter has been posted and will continue quarterly.
    - Membership Applications:
      - None
    - Next Meeting: January 20th @ 9:00 am via Zoom
  - **Bylaws, Policies, and Procedures Committee: Chair Makenzie/Co-Chair Vacant (Meetings scheduled quarterly or as needed via Zoom)**

- Final meeting for 26/27 proposed changes is scheduled for February right after Exec Meeting (1<sup>st</sup> Tuesday of each month at 10:00 am).
  - Proposed changes will be submitted to the Region by February 28<sup>th</sup>.
  - All members are invited to attend and share their feedback.
  - Next Meeting: February 3rd @ 10:00 am via Zoom
- **Special Projects Committee: Chair Erica/Co-Chair Vacant (meets 4th Tuesday of month from 9:00-10:00 am via Zoom)**
  - Cassie asked that Erica send a new invite/link for Special Projects meeting. Erica has some issues she needs to troubleshoot and will send out the link.
  - Erica is planning for this meeting to be the BHC kickoff meeting and would like to have as many people as possible, would like to meet in person for about 1.5 hrs to set intentions and timeline. Think about themes, ideas for speakers, workshops, volunteers for roles. Brandy will check with Donna about getting a room reserved at Region 5.
  - Next Meeting: January 27h at 9:00 am via Zoom
- **Final Project Reports:**
  - None
- **Education:**
  - None upcoming
- **Other Business:**
  - None
- **Open Floor:**
  - None
- **Next meeting:** February 10th, 2026 at 9:30 am
- **ADJOURNMENT:** The meeting adjourned at 10:47 am. *Motion to adjourn-Erica; Second-Kurt; all in favor, none opposed.*