

Region V Systems
Consumer/Family Advisory Committee
Meeting Minutes
September 10, 2024 9:00 am – 12:00 pm

CALL TO ORDER: 9:04 am

ROLL CALL:

Members Present: Heather Anders, Erica Craig (late-9:43), Lisa DeCoteau, Sarah Jackson (late-9:08), Brian Linderholm (late-9:06), Ashley Morin, Rhonda Morrison, Jenn Nelson, Erica Quintero, Angela Pillow, Jeanette Wachtel (left 9:14)

Absent: Makenzie Crew (excused), So Lieb (excused)

Region V Consumer Specialist Present: None

Non-members Present: Dorothy Miles

Quorum NOT established at Roll Call (7 of 8 needed at roll call)
Quorum established at 9:06 am with arrival of Brian Linderholm

1. Welcome/Introductions

2. Housekeeping

3. CONSENT AGENDA ITEMS:

- A. Agenda September 10, 2024 – no additions
- B. Minutes: August 13, 2024: *Motion to approve-Ashley; Second-Brian; passed unanimously 8-0 with one abstention*

4. Agenda Items:

- Open Chair positions: Membership Committee Chair (and potentially Co-Chair), Funding Committee Chair (and potentially Co-Chair), Special Projects Chair & Co-Chair are open
 - Executive Committee can appoint Chair/Co-Chair positions if needed
 - Membership committee:
 - 1. Rhonda is willing to serve as Chair of Membership committee
 - 2. Sarah is willing to remain Co-Chair of Membership committee
 - 3. Brian is willing to be Co-Chair of Membership committee
 - Funding committee/Financial Coordinator:
 - 1. Makenzie said she is considering stepping into Chair of Funding committee, which would leave Co-chair position open
 - 2. Brandy would be willing to be Co-Chair of Funding if Makenzie is going to be Chair of Funding committee
 - Special Projects committee:
 - 1. Sarah is willing to serve as Chair for Special Projects
 - 2. Erica C. is open to serving as Co-Chair of Special Projects
 - 3. Brian is also open to serving as Co-Chair of Special Projects

- Discussed whether it's appropriate for one agency to hold multiple Chair positions, as that would put Antelope Valley in three chair positions.
- Heather will call emergency Executive Committee meeting to appoint Chairs and Co-chairs.
- Jenn will update Membership spreadsheet.

5. EXECUTIVE COMMITTEE REPORT – Heather (Meets the 1st Tue. of month 9:00–10:00 am, via Teams)

- Heather shared the CFAC Vision and Mission statement
- Next meeting October 1st, 9:00-10:00 am via Zoom

6. STANDING COMMITTEE REPORTS:

- **Funding Committee: Chair Lisa/Co-Chair Makenzie (Meets 3rd Wednesday of month 1:00-2:00 pm via Zoom)**
 - Danielle from Region V has made a change that Region V/CFAC will reimburse people for Funding Applications but will not do the ordering moving forward. CFAC members do not think that will work well. Heather will be meeting with Danielle to advocate.
 - Financial Summary: \$29,026.85 remaining unallocated
 - Funding Applications:
 - State Certification Exam/Alaina Hulette \$125.00: *Motion to Approve-Jenn; Second-Rhonda; passed unanimously 9-0*
 - State Certification Exam/Emily Pineda \$125.00: *Motion to Approve-Ashley; Second-Brandy; passed unanimously 9-0*
 - State Certification Exam/Lisa Ross \$125.00: *Motion to Approve-Ashley; Second-Erica Q.; passed unanimously 9-0*
 - MHA Grill & Chill/Emily Pineda \$250.00: *Motion to Approve-Jenn; Second-Sarah; passed unanimously 9-0*
 - Bridges Out of Poverty/Wendi Cohn \$940.00: *Motion to approve-Jenn; Second-Sarah; passed unanimously 9-0*
 - Bus Passes/Kyla Lyne \$500: *Motion to approve-Brian; Second-Brandy; passed unanimously 9-0*
 - Exercise Equipment/MidPointe/Steven McCaul \$1500.00: *Motion to approve-Jenn; Second-Brian; passed unanimously 9-0*
 - Stop Soldier Suicide/ABATE/Joe Garcia \$2500.11: *Motion to approve-Ashley; Second-Sarah; passed unanimously 9-0*
 - Wellbriety/Indian Center/Michelle Leach \$2828.71: *Motion to approve-Brandy; Second-Ashley; passed unanimously 9-0*
 - Next Meeting: September 18th @ 1:00 via Zoom
- **Membership & Communications Committee: Chair Vacant/Co-Chair Sarah (Meets the 4th Tue of month 9:30–10:30am via Zoom)**
 - Membership Applications:
 - None
 - Next Meeting: September 24th at 9:30 am via Zoom
- **Bylaws, Policies, and Procedures Committee: Chair Ashley/Co-Chair So**
 - Will be meeting to start going over Policies & Procedures

- Next Meeting: September 20th @ 10:00 am via Zoom
- **Special Projects Committee: Chair Vacant/Co-Chair Vacant (meets every other Thursday at 9:00 am via Zoom)**
 - Project Connect-October 16th: CFAC typically has a booth at this event, usually staff the booth in shifts of morning & afternoon.
 - Sarah can staff the table for the morning. We will also ask So & Makenzie to help with morning
 - Ashley will help as needed between Antelope Valley's table and the CFAC table.
 - Erica C. & Rhonda can staff the table for the afternoon.
 - Next Meeting: TBD

7. Other Reports:

- Final Project Reports-none

8. Education:

- Ashley – September: Angel Numbers and Zodiac Signs
- Rhonda - October
- Angela - November
- Erica Craig - December

9. Other Business:

- None

10. Open Floor:

- None

11. Important Dates: Listed on Agenda

ADJOURNMENT: The meeting adjourned at 11:43 am.