

**Region V Systems  
Consumer/Family Advisory Committee  
Meeting Minutes  
July 9, 2024 9:00 am – 12:00 pm**

**CALL TO ORDER:** 9:04 am

**ROLL CALL:**

**Members Present:** Heather Anders, Erica Craig, Makenzie Crew, Lisa DeCoteau, Peggy Galloway, Alaina Hulette, So Lieb, Brian Linderholm, Ashley Morin, Rhonda Morrison, Erica Quintero, Jeanette Wachtal, Angela Pillow (9:21am)

**Absent:** Jenn Nelson (excused), Sarah Jackson (excused), Kim Kinell (absent)

**Region V Consumer Specialist Present:** Kalli Fandrich

**Non-members Present:** Brandy Nicholls, Dorothy Miles (9:21am)

***Quorum established at Roll Call (11 of 9 needed at roll call)***

1. **Welcome**
2. **Housekeeping**
3. **CONSENT AGENDA ITEMS:**
  - A. Agenda July 9, 2024
  - B. Minutes: June 11, 2024: *Motion to approve-Ashley; Second-Brian; passed unanimously 11-0*
4. **Presentation:** None
5. **EXECUTIVE COMMITTEE REPORT – Heather (Meets the 1<sup>st</sup> Tue. of month 9:00–10:00 am, via Teams)**
  - Reviewed end of fiscal year, got everything in
  - Next meeting August 6th, 9:00-10:00 am via Zoom
6. **STANDING COMMITTEE REPORTS:**
  - **Funding Committee: Chair Lisa/Makenzie Co-Chair (Meets 3<sup>rd</sup> Wednesday of month 1:00-2:00 pm via Zoom)**
    - Financial Summary: (\$3555.66) unallocated; \$372.76 unspent.
    - Quickly listed all funding applications that were approved last year
    - Shared pictures of Midpointe gardening project
    - Funding Applications:
      - None
    - Next Meeting: Not meeting July 17, but scheduling soon
  - **Membership & Communications Committee: Chair Peggy/Co-Chair Sarah (Meets the 4th Tue of month 9:30–10:30am via Zoom)**

- o One application for Brandy Nicholls needs approved by membership committee next month in order to move forward with voting at the CFAC meeting in August
- o Membership Applications:
  - None
- o Next Meeting July 23rd at 9:30 am via Zoom

- **Bylaws, Policies, and Procedures Committee: Chair Ashley/Co-Chair So**

- o Will set up time to go through policies and procedures after August CFAC meeting
- o Next Meeting TBD

- **Special Projects Committee: Chair Alaina/Co-Chair Makenzie (meets every other Thursday at 9:00 am via Zoom)**

- o BHC Updates:
  - Duties sign-up sheet was emailed out today
  - Lisa asked about sharing screen during breakout - Angela said we can use TV's in each classroom, bring your own dongle & hdmi cord
  - Can set up as early as 6pm on Wednesday
  - Kalli & Makenzie will gather BHC things from Region V Wednesday evening and take them to City Impact at 6pm
  - Question about MHA Re-entry breakout session is not confirmed
  - So & Heather will help wherever needed
  - We did not get the t-shirts, cologne, diffuser, and a couple other raffle things
  - Ashley asked if raffle items could be dropped off to her or to City Impact on Wednesday
  - Angela let everyone know that professional carpet cleaning happens tomorrow and we will gently remind everyone to be conscientious and considerate of cleaning up after eating
- o Next meeting TBD

## 7. Other Reports:

- Final Project Reports-none
- Discussed focusing on getting more project reports for newsletters and online for others to see what we do

## 8. Other Business:

- Mini BHC in Otoe County will be planned after Lincoln BHC is over, will discuss next month
- Special projects subcommittee is encouraged to continue having scheduled meetings to prepare for Mini BHC in Otoe County
- Expanding to offer more mini BHC's in other counties within Region V next year
- Discussed potential family BHC ideas
- Discussed confusion on whether meeting ends at 11am or 12pm - meeting ends at 12pm
- Educational piece schedule
  - o Lisa - August
  - o Rhonda - September
  - o Ashley - October
  - o Angela - November
  - o Erica Craig - December

9. **Open Floor:**

- Dorothy asked about snacks, previously it has been included in the budget under “miscellaneous”, Dorothy offered to bring snacks, Alaina suggested all of us rotating volunteering to bring snacks

10. **Important Dates:** Listed on Agenda

**ADJOURNMENT:** The meeting adjourned at 10:03 am.