

**Region V Systems**  
**Consumer/Family Advisory Committee**  
**Meeting Minutes**  
**March 12, 2024 9:00 am – 12:00 pm**

**CALL TO ORDER:** 9:15 am due to technical difficulties

**ROLL CALL:**

**Present:** Heather Anders, Makenzie Crew (left 11:15), Lisa DeCoteau, Kalli Fandrich, Peggy Galloway, Alaina Hulette (left 11:15), Sarah Jackson (joined 9:28, left 10:25), Kim Kinell (left before 11:15), So Lieb, Brian Linderholm, Ashley Morin (joined 9:23), Jenn Nelson, Angela Pillow (joined 9:26, left 11:15), Erica Quintero, Bridgett Trumble (left 10:06), Jeanette Wachtal (left 10:30), Julie Wismer (left 10:06)

**Absent:** Kayla Bogenhagen

**Non-members Present:** Jalissa Meston (MHA)

***Quorum established (13 of 11 needed at roll call)***

- 1. Welcome**
- 2. Housekeeping**
- 3. CONSENT AGENDA ITEMS:**
  - A.** Agenda March 12, 2024
  - B.** Minutes: February 13, 2024: *Motion to approve-Peggy; Second-Makenzie; passed unanimously*
- 4. Presentation:** Patrick Kriefels, Region V Regional Administrator
- 5. EXECUTIVE COMMITTEE REPORT – Heather (Meets the 1<sup>st</sup> Tue. of month 9:00–10:00 am, via Teams)**
  - Discussed creating subcommittee to work on serving families more. Brainstormed ideas.
  - Next meeting April 2nd, 9:00-10:00 am via Zoom
- 6. STANDING COMMITTEE REPORTS:**
  - **Funding Committee: Chair Lisa/Jenn Co-Chair (Meets 3<sup>rd</sup> Wednesday of month 1:00-2:00 pm via Zoom)**
    - Financial Summary: \$15,174.12 unallocated; \$23,030.74 actual
    - April 15<sup>th</sup> is the latest day to submit funding applications for this year.
    - Discussed needs for links for materials requested in funding apps. Heather will have it added to the website. Kalli is making an Excel spreadsheet to include with funding apps.
    - May need to push through an emergency app for BHC.
    - Funding Applications:
      - Art Group-Antelope Valley \$1,361.54: *Motion to approve-Jenn; Second-Ashley; passed 12-0*

- Motherhood is Sacred-Michelle Leach \$900.00: *Motion to approve-Peggy; Second-Alaina; passed 12-0*
  - Garden-MidPointe \$500.00: *Motion to approve-Jenn; Second-Brian; passed 12-0*
  - SMART Recovery Handbooks-CFAC Materials Restock \$640.00: *Motion to approve-Ashley; Second-Angela; passed 12-0*
  - Strengths Discovery-Antelope Valley \$650.00: *CFAC has these in stock and can just give them to Antelope Valley*
  - Wellness Project-City Impact \$1700.00: *Motion to approve-Peggy; Second-Makenzie; passed 11-0*
- Next Meeting: March 20th @ 1:00 via Zoom
- **Membership & Communications Committee: Chair Peggy/Co-Chair So (Meets the 4th Tue of month 9:30–10:30am via Zoom)**
  - Currently have 2 open membership positions; will leave those open for rural members
  - Newsletter was sent out (some members did not receive)
  - Working on membership packet to give to new members
  - Need a co-chair for the committee, working on that
  - New Membership Applications:
    - None
  - Next Meeting March 26th at 9:30 am via Zoom
- **Bylaws, Policies, and Procedures Committee: Chair Ashley/Co-Chair Julie**
  - Ashley is looking to schedule a meeting for April & May to prepare for the annual meeting.
- **Special Projects Committee: Chair Alaina/Co-Chair Makenzie:**
  - Alaina will be planning a meeting and will send out some options for a meeting.
  - Heather will send Alaina email addresses for committee members.
  - City Impact has been rented for the entire month of June 2024, so we will need to find a new venue this year. Discussed options.
  - 2025 BHC will be June 6, 2025-scheduled rental with Angela Pillow at City Impact
  - Next Meeting: TBD

## 7. Other Reports:

- Final Project Reports-none

## 8. Educational: None

## 9. Upcoming Education:

- March-None
- April-So
- May-

## 10. Other Business:

- None

## 11. Open Floor: Need to have a discussion about attendance next month.

**12. Important Dates:** Listed on Agenda

**ADJOURNMENT:** The meeting adjourned at 11:30 am.