

**Region V Systems
Consumer/Family Advisory Committee
Meeting Minutes
December 12, 2023 9:00 am – 12:00 pm**

CALL TO ORDER: 9:01 am

ROLL CALL:

Present: Heather Anders, Makenzie Crew, Lisa DeCoteau, Kalli Fandrich, Peggy Galloway (until 10:21), So Lieb, Brian Linderholm, Ashley Morin, Jenn Nelson, Angela Pillow, Julie Wismer

Absent: Debbie Buckley (excused), Bridgett Trumble (excused), Jeanette Wachtel (excused)

Non-members Present: Alaina Hulette, Kayla Bogenhagen (MHA), Wilson (MHA), Chad Magdanz (MHA)

Quorum established (10 of 8 needed at roll call)

- 1. Welcome**
- 2. Housekeeping**
- 3. CONSENT AGENDA ITEMS:**
 - A.** Agenda December 12, 2023
 - B.** Minutes: November 14, 2023: *Motion to approve-So; Second-Makenzie; passed unanimously*
- 4. Presentation:** Region V CQI Team
- 5. EXECUTIVE COMMITTEE REPORT – Heather (Meets the 1st Tue. of month 9:00–10:00 am, via Teams)**
 - The Executive Committee feels that it would be best to have Co-Chairs for all subcommittees. Bylaws state that Co-Chairs can be selected within subcommittee meetings or can be appointed by Executive Committee. Please speak with Heather or subcommittee Chairs if you are interested in being a Co-Chair.
 - Next meeting January 2nd, 9:00-10:00 am via Teams
- 6. STANDING COMMITTEE REPORTS:**
 - **Funding Committee: Chair Lisa/Jenn Co-Chair (Meets 3rd Wednesday of month 1:00-2:00 pm via Zoom)**
 - Financial Summary: \$23,234.58 unallocated; \$26,819.99 actual
 - Funding Applications:
 - Bus Passes/Transportation Support \$800: *Motion to approve-Jenn; Second-Peggy; passed unanimously*
 - GSNC \$170.21: *Motion to approve-Peggy; Second-Ashley; passed unanimously*
 - Peer Support Training-Chuck Dye \$350: *Motion to approve-Ashley; Second-Peggy; passed unanimously*

- CFAC Zoom Account \$150: *Motion to Approve-Jenn; Second-Ashley; passed unanimously*
 - Next Meeting: December 20th @ 1:00 via Zoom
- **Membership & Communications Committee: Chair Peggy/Co-Chair So (Meets the 4th Tue of month 9:30–10:30am via Zoom)**
 - Brian will be new secretary for Membership committee to take minutes
 - Working on next newsletter-Julie will be featured member
 - Peggy is working on an introduction letter and new membership packet.
 - New Membership Applications:
 - None
 - Next Meeting December 26th at 9:30 am via Zoom
- **Bylaws, Policies, and Procedures Committee: Chair Ashley/Co-Chair Julie**
 - Proposed Policies and Procedures are ready to review in membership meeting for discussion & vote. Proposed sending out to membership for review and moving to top of Agenda for discussion & vote in January.
 - Next meeting TBD
- **Special Projects Committee: Chair Debbie/No Co-Chair (Meets 3rd Mon of the month, 10-11 am via Zoom):**
 - Debbie Absent
 - Brian is interested in being Co-Chair as well as a person whose application has been recently submitted
 - Meeting bi-monthly until January, then will resume monthly meetings
 - Would like to have Special Projects committee monthly
 - Next Meeting: January 15th at 10:00 am via Zoom

7. Other Reports:

- Final Project Reports-none

8. Educational: None

9. Upcoming Education:

- January-So
- February-Makenzie
- March-

10. Other Business:

- None

11. Open Floor:

- Makenzie shared about the Wellbeing Initiative's expanded programming & satellite locations. Makenzie will send digital version of flyers.
- Kalli shared about Lived Experience project Listening Session December 13th 6-8 pm in person or via Zoom.

12. Important Dates: Listed on Agenda

ADJOURNMENT: The meeting adjourned at 10:55 am.