

Region V Systems
Consumer/Family Advisory Committee
Meeting Minutes
September 12, 2023 9:00 am – 12:00 pm

CALL TO ORDER: 9:05 am

ROLL CALL:

Present: Heather Anders, Debbie Buckley, Makenzie Crew, Lisa DeCoteau, So Lieb, Brian Linderholm, Ashley Morin, Jeanette Wachtel, Peggy Galloway, Bridgett Trumble, Angela Pillow

Absent: Chris Allende (excused), Jenn Nelson (excused) Cameron Hayes (excused) Julie Wismer (excused)

Non-members Present:

Quorum (established/not established?) Established

1. Welcome

2. Housekeeping

3. Announcements:

4. CONSENT AGENDA ITEMS:

- A.** Agenda September 12, 2023 – no additions
- B.** Minutes: August 8, 2023: *Motion to approve-Peggy Galloway; Second Lisa Decoteau; approved unanimously*

5. Presentation: None

6. EXECUTIVE COMMITTEE REPORT – Heather (Meets the 1st Tue. of month 9:00–10:00 am, via Teams

- Next meeting October 3rd, 9:00-10:00 am via Teams
- Executive went over the funding application from City Impact and approved part of it.
- Executive also reviewed funding application for MHA Grill and Chill and approved it.

7. STANDING COMMITTEE REPORTS:

- **Funding Committee: Lisa (Meets 3rd Wednesday of month 1:00-2:00 pm via Zoom)**
 - Financial Summary: Given by Lisa
 - Funding Applications:
 - City Impact had a funding application in and part of it was approved, it was pointed out that the event had passed. CFAC will reach out to City Impact to see if there are ways we can still support future events and to ask if they still need the books.

- MHA Grill and Chill's application was approved by the Executive Committee, however, the event had already passed that they were requesting funds for before it could get voted on by CFAC as a whole.
- Next Meeting: September 20th @ 1:00 via Zoom
- **Membership & Communications Committee: Chris/So (Meets the 4th Tue of month 9:30–10:30am via Teams)**
 - Chris and So were unable to attend this meeting so Peggy Galloway stepped up to host this meeting.
 - Membership meeting talked about getting newsletter out, finding resources for holiday issue, spotlighting members and new members.
 - New Membership Applications:
 - *None at this time*
 - September Membership meeting is cancelled, as it is on the same day as Project Connect.
- **Bylaws, Policies, and Procedures Committee-Ashley:**
- **Region 5 has questions about policies and procedures and need clarification**
- **Special Projects Committee Debbie (Meets 3rd Mon of the month, 10-11 am via Zoom):**
 - Next Meeting: September 18th at 10 am via Zoom as well.
 - Meeting on September 25th at 10 am via Zoom-final details about Project Connect which is September 26th.
 - We will be handing out bags that are already made up. We will also be handing out pamphlets and membership applications.
 - Special Projects wanted to purchase a tablecloth with the CFAC banner on it to use at Events. Mackenzie motioned to approve the purchase and Peggy seconded. Debbie is to order now.

8. Other Reports:

- Final Project Reports-None at this time.

9. Educational: So had the wrong month down and there was no time, we will go with the schedule as follows:

10. Upcoming Education:

- October-So
- November-Debbie
- December-Heather

11. Other Business:

- Ashley Morin brought up having CFAC T-shirts made so that when we have events, we all look the same and people know who to ask questions to.
- Microsoft Teams has been an issue because the free version only allows meetings to last an hour. Heather is to talk to Jon Kruse and see what can be done about it.

12. Open Floor:

WBI and MHA having events that are listed on Facebook.

Brian is updating the spreadsheet to include quarterly BHC data instead of annually.

13. Important Dates: Listed on Agenda

ADJOURNMENT: The meeting adjourned at 9:53 am.