

**Region V Systems
Consumer/Family Advisory Committee
Meeting Minutes
June 13, 2023 9:00 am – 12:00 pm**

CALL TO ORDER: 9:07 am

ROLL CALL:

Present: Chris Allende, Heather Anders, Debbie Buckley (until 10:05), April Dean (late), Lisa DeCoteau, Peggy Galloway, Cameron Hayes (left 11:00), So Lieb, Brian Linderholm, Ashley Morin, Jenn Nelson, Bridgett Trumble, Jeanette Wachtel, Julie Wismer

Absent: Peggy Galloway

Non-members Present: None

Quorum established (12 of 9 needed at roll call)

1. Welcome

2. Housekeeping

3. Announcements: Heather would like to get a picture of the entire committee at the BHC

4. CONSENT AGENDA ITEMS:

- A. Agenda June 13, 2023: *Heather added announcement about photo at BHC*
- B. Minutes: May 9, 2023: *Motion to approve-Debbie; Second-Chris; passed unanimously*

5. Presentation: None

6. Membership, Office, and Bylaws Votes:

- Membership Renewals:
 - So Lieb: *Motion to approve-Debbie; Second-Chris; passed unanimously*
- Vice Chair:
 - Nominations: So Lieb: *Motion to nominate-Chris; Second-Brian; Passed unanimously*
- Financial Coordinator:
 - Nominations: Lisa DeCoteau: *Motion to nominate-Ashley; Second-Chris; Passed unanimously*
- Co-Chair of Bylaws Committee:
 - Julie Wismer: *Motion to nominate-Ashley; Second-Lisa; Passed unanimously*
- Bylaws Proposed Changes-Ashley: *Motion to approve-So; Second-Brian; Passed unanimously*
- Policies and Procedures Proposed Changes-Ashley: Can take another month to review and vote next month, as annual meeting is in July. All members should review Policies and Procedures and give feedback to Ashley by June 23rd to be reviewed in a Bylaws Committee meeting at the end of June.
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7. EXECUTIVE COMMITTEE REPORT – Heather (Meets the 1st Tue. of month 9:00–10:00 am, via Zoom)

- Next meeting July 6th 9:00-11:00 am via Zoom, rescheduled due from July 4th.

8. STANDING COMMITTEE REPORTS:

- **Funding Committee: Lisa (Meets 3rd Wednesday of month 1:00-2:00 pm via Zoom)**
 - ***Funding app votes via closed ballot***
 - Financial Summary: Ending balance over budget \$567.53 but unused funds approved on projects that are complete is enough to cover that
 - No funding applications
 - Next Meetings: June 21 @ 1:00 via Zoom, July 19th at 1:00 via Zoom
- **Membership & Communications Committee: Chris/So (Meets the 4th Tue of month 9:30–10:30am via Zoom)**
 - Reviewed Meeting Minutes
 - No New Membership Applications
 - Next Meeting June 27 at 9:30 am
- **Bylaws, Policies, and Procedures Committee-Ashley:**
 - Next Meeting TBD
- **Special Projects Committee Debbie:**
 - Behavioral Health Conference
 - Debbie stated earlier that she feels good about conference, things are falling into place
 - One more breakout available – reach out to Bridget if you know someone who may have something to present
 - All 3 speakers are secured
 - Next Meeting: June 21st @ 9:30 am via Zoom

9. Other Reports:

- Final Project Reports

10. Educational:

- None

11. Upcoming Education:

- July-Cameron
- August-Heather
- September-

12. Other Business:

- Reminder to give updated contact information to Chris & Jenn

13. Open Floor:

14. Important Dates:

ADJOURNMENT: The meeting adjourned at 11:21 am.