

**Region V Systems
Consumer/Family Advisory Committee
Meeting Minutes
May 9, 2023 9:00 am – 12:00 pm**

CALL TO ORDER: 9:07 am

ROLL CALL:

Present: Chris Allende, Heather Anders, Debbie Buckley, April Dean, Peggy Galloway, So Lieb, Brian Linderholm, Ashley Morin (9:22 am), Jenn Nelson, Bridgett Trumble, Jeanette Wachtel, Julie Wismer

Absent: Lisa DeCoteau, Cameron Hayes,

Non-members Present: Dorothy Miles, Sebastian Coolidge, Sarah Kelly, Melissa Bauers

Quorum established (10 of 9 needed at roll call)

1. Presentation:

2. CONSENT AGENDA ITEMS:

- A. Agenda May 9, 2023: *Additions-members exploring serving on other subcommittees*
- B. Minutes April 11, 2023: *Motion to approve-Chris; Second-Bridgett; passed unanimously*

3. FINANCIAL SUMMARY REPORT – Lisa

- Absent

4. EXECUTIVE COMMITTEE REPORT – Heather (Meets the 1st Tue. of month 9:00–10:00 am, via Zoom)

- Heather shared synopsis of meeting
- Next meeting June 6, 2023, at 9:00 am via Zoom

5. STANDING COMMITTEE REPORTS:

- **Funding Committee: Lisa (Meets 3rd Wednesday of month 1:00-2:00 pm via Zoom)**
 - ***Funding app votes via closed ballot***
 - Funding Applications:
 - W.I. WRAP Seminar II: Don't have funds to approve; will resubmit request July 1 with agreement that manuals can be used again.
 - CFAC BHC: *Motion to Approve-Ashley; Second-Julie; Approved Unanimously*
 - Next Meeting May 24 @ 1:00 via Zoom
- **Membership & Communications Committee: So (Meets the 4th Tue of month 9:30–10:30am via Zoom)**
 - Main discussion was around newsletter
 - Discussed distributing this month to highlight activities for Mental Health Awareness events

- Reviewed newsletter
- Next Meeting May 30 at 9:30 am
- **Bylaws, Policies, and Procedures Committee:**
 - Ashley sent out email to members to try to coordinate a meeting, would like to have in May so CFAC can vote in June
 - Need additional committee members
 - Lisa voted last year as Co-Chair, but is not listed on Bylaws committee. She would need to step down so we can vote in June for new co-chair
 - Reach out to Ashley with ideas
- **Special Projects Committee:**
 - Behavioral Health Conference
 - Got all the fidgets, stuffing bags today.
 - Bridget is in charge of speakers & workshop presentations
 - Main speaker \$100; other two speakers \$50; all workshop presenters \$25
 - Remaining to be completed: Application for presenters w/bio & send out, update on evaluations for workshops, certificates of completion
 - Need raffle prizes
 - Next Meeting: Monday May 22nd @ 10 am via Zoom, will begin meeting weekly in June

6. Other Reports:

- None

7. Educational:

- Team building activity/stuffing bags

8. Upcoming Education:

- **June:** BHC Planning
- **July:** Cameron
- **August:** Heather-The Importance of Laughter

9. Open Floor: CFAC Co-Chair is up for vote in June.

ADJOURNMENT: The meeting adjourned at 10:20 am.