

**Region V Systems
Consumer/Family Advisory Committee
Meeting Minutes
February 14, 2023 9:00 am – 12:00 pm**

CALL TO ORDER: 9:08 am

ROLL CALL:

Present: Chris Allende, Heather Anders, Debbie Buckley, Lisa DeCoteau, Peggy Galloway, So Lieb, Brian Linderholm, Ashley Morin, Jenn Nelson, Jeanette Wachtel, Julie Wismer

Absent: Cameron Hayes (excused), Bridgett Trumble (excused)

Non-members Present: Melissa Bowers, Sebastian Coolidge

Quorum established (10 of 8 needed)

1. Presentation: None

2. CONSENT AGENDA ITEMS:

- A. Agenda February 14, 2023: *Stands with no additions – Motion to approve: Chris; Second-Jenn; passed unanimously*
- B. Minutes January 10, 2023: *Motion to approve-Chris; Second-So; passed unanimously*

3. BYLAWS COMMITTEE CHAIR:

- Nominations:
 - Ashley Morin: *Motion-Jenn; Second-Chris; passed unanimously*

4. FINANCIAL SUMMARY REPORT – Lisa

- As of 01/31/2023: \$17,035.60 available with two approved requests not added yet
- \$6,000 allocated for Behavioral Health Conference
- Only 3 months left to submit applications
- Encourage applications for funding – Heather talking to outside agencies about Recovery projects for funding.
- WRAP Workbooks
 - Chris would like to submit larger order to replenish CFAC library – 500?
 - Agencies wanting WRAP materials:
 - 1. LFS-120
 - 2. MHA-100
 - 3. St. Monica's-100
 - 4. Wellbeing Initiative-50

5. EXECUTIVE COMMITTEE REPORT – Heather (Meets the 1st Tue. of month 9:00–10:00 am, via Zoom)

- Heather shared minutes
- Next meeting March 7, 2023 at 9:00 am via Zoom

6. STANDING COMMITTEE REPORTS:

- **Funding Committee: Lisa (Meets 3rd Wednesday of month 1:00-2:00 pm via Zoom)**
 - ***Funding app votes via closed ballot***
 - Funding Applications:
 - Sacred Voices Wellbriety Meeting: *Motion-So; Second-Brian; passed unanimously*
 - Peer Support Training for Nicholle Soukup: *Motion-Jenn; Second-Ashley; passed unanimously*
 - Lisa collecting donations for bingo prizes at Indian Center, will be funding app next month
 - Next Meeting February 15 @ 1:00 via Zoom

- **Membership & Communications Committee: So (Meets the 4th Tue of month 9:30–10:30am via Zoom)**
 - Met January 24, 2023
 - Membership currently at 13
 - Discussed spreading the word about funding for recovery projects
 - Discussed setting up table at upcoming events to increase awareness & potentially holding a BHC outside of Lancaster Co.
 - Discussion: holding BHC in a county outside of Lancaster Co.
 - Reviewed upcoming newsletter – will be sending out by end of this week, will include a link to sign up for if people would like to be on mailing list. Chris encouraged members to distribute newsletter.
 - Next Meeting February 28 at 9:30 am

- **Bylaws, Policies, and Procedures Committee:**
 - Funding applications are supposed to be voted on via closed ballot per bylaws; Funding Committee will submit request to change that to open vote.
 - New chair elected earlier in this meeting.

- **Special Projects Committee:**
 - Met on January 31.
 - Will begin planning for Behavioral Health Conference
 - Need to decide date (May 25th?)
 - Debbie is inquiring about different venues
 - Taking ideas about themes
 - Meeting February 27 @ 10:00 am

7. Other Reports:

- None

8. Educational: Brian Linderholm

9. Upcoming Education:

- **March-Debbie**
- **April-TBD**

10. CFAC Team Building Activity:

- Heather collecting ideas for team building activity & times

11. Open Floor:

ADJOURNMENT: The meeting adjourned at 10:57 am