

**Region V Systems
Consumer/Family Advisory Committee
Meeting Minutes
September 13, 2022, 9:00 am – 12:00 pm**

CALL TO ORDER: 9:05 am

ROLL CALL:

Present: Heather Anders, Jenn Nelson, Chris Allende, Brian Linderholm, Bridgett Trumble (partial), Peggy Galloway (partial), Ashley Morin (partial), Lisa DeCoteau, Angela Pillow (partial), Austin Booher, Julie Wismer, Jeanette Wachtel (partial), So Lieb (partial), Dorothy Miles, Debbie Buckley (partial), Caitlin Williams

Absent: Hunter Lovato

Non-Members Present: Cameron Hayes, Kellie Weirs

Quorum established

Housekeeping: Meeting Rules; Introductions; Public Comment;

1. NAPS Conference-Heather: Discussion

- Two people who applied to go are not able to attend. Send that information to Lisa.
 - i. Brian will not be able to attend first day. Heather cannot go. Dorothy expressed interest in going.

2. CFAC Meetings in Rural Areas-Heather

- Heather trying to coordinate with other counties' health departments & see if they might be able to present in our meetings.
- Heather will give option for other members to go along if possible.

3. Project Connect-Heather

- Debbie has accumulated materials to share at the table.
- 4 members have volunteered to work at the booth
- May be able to get tablecloth for the booth

4. CONSENT AGENDA ITEMS:

- A. *Agenda September 13, 2022 stands with no additions*
- B. *Minutes August 9, 2022: Motion to Approve-Austin; Second-Debbie; Unanimous approval*

5. Presentation: WHAM – Jenn

6. FINANCIAL SUMMARY REPORT – Lisa

- \$24,992.00 available; \$8.00 spent
- Work Plan: Motion-Austin; Second-Brian; Unanimous approval

7. EXECUTIVE COMMITTEE REPORT – Heather (Meets the 1st Tue. of month 9:00–10:00 am, via Zoom)

- Reviewed Minutes September 6, 2022
- Next meeting October 4, 2022 at 9:00 am

8. STANDING COMMITTEE REPORTS:

- **Funding Committee: Lisa (Meets 4th Thursday of month 2:30 – 3:30pm via Zoom)**
 - Funding Apps:
 - Debbie Adams Peeriodical training: Motion to Approve-Jenn; Second-Dorothy; unanimously approved
 - PIER WRAP Group: Motion to Approve-Austin; Second-Chris; unanimously approved
 - Helping Men/Women Recover: Motion to Approve-Chris; Second-Jenn; unanimously approved
 - NAPS Conference: Motion to Approve-Jenn; Second-Dorothy; unanimously approve
 - Final Reports:
 - CenterPointe Garden Project
 - Surviving to Thriving
 - Next meeting September 22, 2022 at 2:30 via Zoom
- **Membership & Communications Committee: Chris (Meet the 4th Tue of month 9:30 – 10:30am via Zoom)**
 - Reviewed minutes from last meeting
 - Getting close to max membership. One potential resignation & three membership applications. Still trying to involve people from more rural areas.
 - Newsletter:
 - Reviewed newsletter
 - Compiling resources for next newsletter – will send before end of quarter to share resources for holiday season.
 - Explore sending newsletter to groups in the community to have them copy & distribute to their residents.
 - Membership applications:
 - Heidi Martinez-Reyes: Approved
 - Kellie Wiers: Approved
 - Cameron Hayes: Approved
 - Next meeting September 27, 2022 at 9:30 am
- **Bylaws, Policies, and Procedures Committee: Dorothy**
 - Discussed absence policy in By-laws
 - Bylaws are on Region V website in CFAC section
- **Special Projects Committee: Debbie (Absent)**

9. Other Reports:

- None

10. Upcoming Education:

- **October**-Region V CQI
- **November**-Lisa

- **December-Austin**

11. Open floor:

- No discussion

ADJOURNMENT: The meeting adjourned at 11:20 am