

**Minutes of the Region V Systems
Consumer/Family Advisory Committee (CFAC)
Meeting May 11, 2021**

Present: Dusty Lord, Lisa DeCoteau, So Lieb, Ashley Morin, Meg Damme, Jeanette Wachtel, Danielle Smith, Chris Allende, Jenn Nelson, Sadie Thompson, Heather Anders, Debbie Buckley

Absent: Dorothy Miles

Non-Members Present: Donna Dekker, Jami Marcano, Peggy Galloway

CALL TO ORDER: The meeting started at 9:03 via Zoom.

ROLL CALL: Donna read roll call; quorum was established.

1. CONSENT AGENDA ITEMS:

A. Agenda May 11, 2021

- Agenda approved as written

B. Minutes April 13, 2021

- Minutes approved as written

2. FINANCIAL SUMMARY REPORT – Dusty read over the summary report. *Remaining unallocated \$19,258.26*

3. EXECUTIVE BOARD REPORT – Danielle – Met on May 4th. They created the CFAC agenda for the May 11th meeting and reviewed the following funding applications along with funding cycle calendar, forwarded by the funding committee:

- Many Pathways to Recovery – “Healing Together” (Debbie Buckley, Conference Chair) Moved to forward to CFAC for vote.
- WRAP and Other Materials/Community Coming Together/Lincoln Connect (Dusty) Moved to forward to CFAC for vote, with modifications (WRAP materials are not moving forward for vote).
- Consumer/Family Advisory Committee Funding Cycle Spreadsheet – move forward to CFAC for vote with November pending.

4. STANDING COMMITTEE REPORTS –

- **Funding Committee – (Dusty)** Two applications were received and recommended to the Executive Board for approval. The Executive Board forwarded, with modifications, to CFAC for vote.
 - Many Pathways to Recovery – “Healing Together” (Debbie Buckley, Conference Chair) – *CFAC members voted to approve*
 - WRAP and Other Materials/Community Coming Together/Lincoln Connect (Dusty) – *CFAC members voted to approve* (according to Executive Board modifications to the application, *to not include WRAP material*).
 - Consumer/Family Advisory Committee Funding Cycle Spreadsheet – *CFAC members voted to approve*, with the month of November pending.

**Discussion on what to do with extra project supplies. Some suggested to donate to agencies such as; Hope Spoke, Peoples City Mission, Malone Center, Visionary Youth (connected with City Impact. Items would be made into packets or put into bags. Items to include are Spanish material, Dreamcatcher materials, Coloring pages w/markers, etc. Chris would like to see some more emphasis on the rural areas.*

- **Membership & Communications Committee – (Chris) (Meet 4th Tues of month @10am)** Chris reported the following:
 - New meeting time will be the 4th Tuesday of the month at 9:30am – 10:30am
 - Kevin Karmazin (Bones) has stepped down
 - Ashley Ortiz has suspended her membership application for the time being, due to work schedule conflicts
 - Update on Dorothy’s contact info
 - Updated the Memberships spreadsheet to reflect:
 - Ashley Morin stepped away from Membership Committee
 - Delete past members
 - Added new member Heather Anders
 - New Member Application received, reviewed, and forwarded to Executive Board then to CFAC members to vote on.
 - Jami Marcano – *Approved*
 - Presented verbiage proposed, for the membership portion of the Bylaws
 - Recent visitors and potential new member applicants:
 - Karen Driever (Nebraska Housing Authority), Peggy Galloway (Jefferson County Diversion Services), and Maria Elena Villasante
- **Bylaws, Policies, and Procedures Committee – (Dorothy absent)** Sadie – meet next on May 18th at 2:30pm. Sadie asks that all proposed updates to the bylaws, from sub-committees, be submitted to Bylaws Committee ASAP so they can be reviewed and forwarded on to the Executive Committee. Executive will bring forth changes to the Bylaws for vote at the June meeting, to go into effect in July.

**Danielle held a discussion with members about the need to add, an Ad Hoc/Special Events, as a ‘standing’ committee. This committee would have a Chair and will lead the events/projects. After discussion, it was decided that the Region 5 Behavioral Health Conference Planning Committee will change its name as a sub-committee to include Special Events. Debbie will come up with a document with the changes, including the name change. She will bring it to the Bylaws committee, it will then go to the Exec. Committee then to CFAC to be voted on.*

- **Region 5 Behavioral Health Conference Planning – (Debbie)** A meeting was held on May 10th. Items covered at the meeting include:
 - Logistics
 - Theme – Healing Together
 - Place – City Impact 1033 N. 33rd (Debbie and Chris will meet with Becca to pay and get setup information confirmed). Jenn asked what COVID precautions need to be taken and are there attendance

limitations to be aware of? City Impact doesn't have restrictions at this time.

- Time/Date – June 10th, 2021 8am-4pm
 - Presentation – Chris and Sadie
 - 3 Speakers, 2 workshops (still need presenters) All speakers are following the theme “Healing together thru trauma”.
 - Food – Lisa and So (need a better idea of how many will be attending)
 - Registration – Dusty
 - Scholarship application was accepted and emailed out to everybody in the committee.
 - Sadie will continue to forward information to Dusty as she gets it so it can be added to the program.
 - Application forms are being sent to area providers (LFS, The Bridge, Touchstone, CenterPointe, Fresh Start, St. Monica’s). Open for more suggestions.
 - Danielle is going to create a fillable registration form so those interested in applying will have the option to do so online.
 - Marketing – Danielle and Meg
 - Save the Date is out of Wellbeing Initiative, Facebook, and CFAC websites – Danielle will make a flyer to start handing out.
- 5. Other Reports** – Dusty figured up, after today’s funding applications that were approved, there will be \$11,513.26 unallocated funds.
- 6. Educational** – No Report
- 7. Upcoming Educational:** Lisa (June)
- 8. Open floor** – No Report

ADJOURNMENT: The meeting adjourned at 10:40 a.m.