

**Minutes of the Region V Systems
Consumer/Family Advisory Committee (CFAC)
Meeting April 13, 2021**

Present: Dusty Lord, Lisa DeCoteau, So Lieb, Ashley Morin, Meg Damme, Jeanette Wachtel, Kevin Karmazin, Danielle Smith, Chris Allende, Jenn Nelson, Sadie Thompson, Heather Anders, Dorothy Miles

Absent: Debbie Buckley(V)

Non-Members Present: Donna Dekker, Karen Driever

CALL TO ORDER: The meeting started at 9:01 via Zoom.

ROLL CALL: Donna read roll call; quorum was established.

1. CONSENT AGENDA ITEMS:

A. Agenda April 13, 2021

- Agenda approved with changes
 - Education – So (Native American, PowWow)
 - Final Report – Dusty
 - Debbie will report on the Region 5 Behavioral Health Conference Planning before the Financial Summary Report as she will be leaving the meeting early. (see report below)

B. Minutes March 9, 2021

- Minutes approved as written

2. FINANCIAL SUMMARY REPORT – Dusty read over the summary report. *Remaining unallocated \$19,348.26*

3. EXECUTIVE BOARD REPORT – Danielle

4. STANDING COMMITTEE REPORTS –

- **Funding Committee – (Dusty)** Working on a new work plan. Will be submitting an application for WRAP material.

Two applications were received.

- Gallup – Ashley Moran (*Approved*)
- Affirmation Coins – Ashley Moran (Lutheran Family Services) (*Approved*)

Funding committee nominations for a new Chairperson to take Dusty's place. Lisa serves as Co-Chair and has been asked if she wants to move up to Chair. She wants to remain Co-Chair until she feels she is ready to take on the role of Chair. Chris nominated Sadie. Sadie will accept the role until Lisa is ready. CFAC committee members voted and approved.

Sadie has also agreed to be Interim Chair of Finance.

- **Membership & Communications Committee – (Chris) (Meet 4th Tues of month @10am)** Chris I introduced visitor, Karen Driever of Nebraska City Housing Authority, to the group.

One application has been reviewed by the committee. This application has been postponed, would like for person applying to attend a meeting.

The committee sent out an email to members to gauge interests in continued membership. With low attendance it has become a challenge to meet quorum, making it difficult to vote items through. They will be looking into and working with the bylaws committee to review and rewrite attendance bylaw if needed, add to the verbiage the reason or importance of attendance. Dorothy and Meg (Bylaws committee) have been invited to the next Membership meeting to discuss this portion of the Bylaws.

Chris reminded members to keep an eye out for potential membership outside the realm of BH and encourage rural Region V membership.

- **Bylaws, Policies, and Procedures Committee – (Dorothy)** No updates at this time. Sadie has set up a Zoom meeting for May 18th at 11:30 am. She has asked Sub-Committee's to have proposed changes to Bylaws by this time. Bylaws will present wording changes to the Executive Committee Board and they will present the changed proposals to CFAC Members for vote. All edits need to be ready and voted on at the June meeting and will go into effect July 2021.
- **Region 5 Behavioral Health Conference Planning – (Debbie)** Debbie sent out an email to set up the next meeting. Conference will be held June 10 and Debbie will be touching base with Co-Chairs. Planning assignments are as follows;
 - Marketing – Meg
 - Food – Lisa, So
 - Registration – Dusty
 - Communications and Marketing – Danielle, Meg
 - Set Up and Cleanup – Jeanette, Debbie

5. Other Reports – Dusty read the final reports that were received.

6. Educational – So presented on the Native American PowWow.

7. Upcoming Educational:

May – Lisa (TBA)

June – Sadie (Dream)

8. Open floor –

ADJOURNMENT: The meeting adjourned at 11:07 a.m.