

**Minutes of the Region V Systems
Consumer/Family Advisory Committee (CFAC)
Meeting January 12, 2021**

Present: Debbie Buckley, Dusty Lord, Rebecca de la Motte, Lisa DeCoteau, So Lieb, Chad Magdanz, Ashley Morin, Meg Damme, Jeanette Wachtel, Kevin Karmazin

Absent: Lee Clausen, Danielle Smith, Sadie Thompson, Jenn Nelson, Chris Allende, Dorothy Miles

Non-Members Present: Donna Dekker

CALL TO ORDER: The meeting started at 9:03, once all members were able to get logged into Zoom. Meg welcomed everyone to the meeting and asked everyone to introduce themselves and share, "What are you doing to take care of yourself"?

ROLL CALL: Donna read roll call; quorum was eventually established.

1. CONSENT AGENDA ITEMS:

A. Agenda January 12, 2021

- Agenda approved with changes. Debbie will report on Region V Behavioral Health Conference after Dusty gives the Financial Summary Report and the 2021 Funding Projects Spreadsheet.

B. Minutes November 10, 2020

- After review, minutes were approved.

2. FINANCIAL SUMMARY REPORT – Dusty read over the summary report. *Remaining unallocated \$22,699.92*

3. EXECUTIVE BOARD REPORT – Meg reported, the Participant Workshop and Facilitator/Project Manager Evaluation forms were reviewed and forwarded on to CFAC committee members to be voted on.

They reviewed Sub-committee members.

4. STANDING COMMITTEE REPORTS –

- **Funding Committee – (Dusty)** Dusty discussed the following:
 - Participant Workshop and Facilitator/Project Manager Evaluation forms. Members voted and **approved** the forms.
 - WRAP & Other Materials update spreadsheet
- **Membership & Communications Committee** – So reported that she and Chris are getting members established. Dusty put the New Member binders together and So will distribute to new committee members.
- **Bylaws, Policies, and Procedures Committee – (Dusty)** Dusty will follow up with Dorothy to see if she is still interested in being Chair of this committee. Sadie (co-chair) will be leaving on maternity leave soon.

Edits to the bylaws will be brought to the CFAC committee in May.

- **Region 5 Behavioral Health Conference Planning – (Debbie)** Next meeting is February 8th at 11 a.m. They will be discussing; location date, theme, setting committees and alternate plans in the event they cannot have the conference.

5. Other Reports – N/A

6. Educational – N/A

7. Upcoming Educational:

- February – Dusty – What Are Your Strengths (PDF will be emailed)
- March – Rebecca – Spirituality
- April – So (tba)

8. Open floor – Dusty mentioned, under Important Dates (c.) Peer to Peer is not meeting at this time.

ADJOURNMENT: The meeting adjourned at 10:30 a.m.