

**Minutes of the Region V Systems  
Consumer/Family Advisory Committee (CFAC)  
Meeting October 13, 2020**

**Present:** Danielle Smith, Sadie Thompson, Debbie Buckley, Dusty Lord, Meg Damme, Dorothy Miles, Rebecca de la Motte, Phoebe Hampton, Lisa DeCoteau, Lee Clausen, Ashley Morin, Jenn Nelson

**Absent:** Chad Magdanz,

**Non-Members Present:** Donna Dekker, Chris Allende, So Lieb

**CALL TO ORDER:** The meeting started at 9:05, once members logged into Zoom. Danielle welcomed everyone to the meeting and asked everyone to introduce themselves and share, “How are you taking care of yourself this week”?

**ROLL CALL:** Donna read roll call; quorum was established.

**1. CONSENT AGENDA ITEMS:**

**A. Agenda October 13, 2020**

- Agenda approved with addition

**B. Minutes September 8, 2020**

- After review, minutes were approved with corrections

**2. FINANCIAL SUMMARY REPORT** – Alex has stepped away from the committee. Dusty is the Chair of the Funding Committee and already works with Jill (Region V fiscal) to ensure numbers match up, so Debbie Buckley motioned to have Dusty oversee this role, Jen Nelson seconded, a vote was taken and ***unanimously approved***.

**3. EXECUTIVE BOARD REPORT – (Danielle)** – No meeting - Dusty mentioned it was time for election of officers for Chair and Secretary. Danielle and Sadie have both accepted the nomination to re-up for the positions of Chair and Secretary consecutively. A vote was taken and ***unanimously approved***.

**4. STANDING COMMITTEE REPORTS –**

- **Funding Committee – (Dusty)** The following two funding applications were received, reviewed and motions made for approval:

- WRAP facilitator training for 4 people – Jenn Nelson (\$1552.00) - ***unanimously approved***
- WRAP Training – Debbie Buckley (\$638.00) - ***unanimously approved***

*Dusty discussed the following spreadsheets that were sent out to members:*

- 2019/2020 Funding Projects
- Projects with ongoing Inventory
- Inventory itemization sheet
- Funding Committee Checklist

- **Membership & Communications Committee – (Rebecca)** Hoping to start meeting again soon. The following membership applications were received:
  - Dorothy applied to re-up her membership – ***unanimously approved***
  - Two new member applications were submitted
    - Chris Allende – After the application was reviewed and after motions to approve, a vote was taken and ***unanimously approved***
    - So Lieb - After the application was reviewed and after motions to approve, a vote was taken and ***unanimously approved***
  - Members discussed updates needed on the website and flyers, spreadsheets within it. Many of them have Phyllis listed as a contact person. Now that CFAC has set up their own email account Donna (Region V) will be changing the contact info, on the items she has access to, to the CFAC email account. More to come on that. cfac@region5systems.net
- **Bylaws, Policies, and Procedures Committee – (Dorothy)** No report Danielle will be sending out the most current bylaws for members to review prior to the December meeting. She is asking for any questions and/or change request be sent to her that way when the committee meets in December they can go right to the requests; taking less time to get through them all.
- **Region 5 Behavioral Health Conference Planning – (Debbie)** Debbie was going to send out some dates to choose from for next meeting. Possibly October 22<sup>nd</sup>. They will be looking at dates, theme, and location for the next conference.

**5. Other Reports –**

- **Final Project Reports – St. Monica's - medallions**

**6. Educational –**

**7. Upcoming Educational:**

- October – Sadie – Dream Interpretation
- November - Danielle

**8. Open floor –**

**ADJOURNMENT:** The meeting adjourned at 11:00 a.m.