

**Minutes of the Region V Systems
Consumer/Family Advisory Committee (CFAC)
Meeting September 8, 2020**

Present: Danielle Smith, Sadie Thompson, Debbie Buckley, Dusty Lord, Meg Damme, Dorothy Miles, Rebecca de la Motte, Phoebe Hampton, Lisa DeCoteau

Absent: Jenn Nelson, Chad Magdanz, Lee Clausen, Alex Goodier, Ashley Morin

Non-Members Present: Donna Dekker

CALL TO ORDER: The meeting started at 9:05, once members logged into Zoom. Danielle welcomed everyone.

ROLL CALL: Donna read roll call; quorum was established.

1. CONSENT AGENDA ITEMS:

A. Agenda September 8, 2020

- Agenda approved with addition
 - 9. Educational – Debbie – Butterfly transformation

B. Minutes August 11, 2020

- After review, minutes were approved with corrections

2. FINANCIAL SUMMARY REPORT – Dusty is working with Jill (Region V) on the final fiscal report to address discrepancies and get their numbers to match up. Will report on this at the October meeting.

3. EXECUTIVE BOARD REPORT – (Danielle) – No meeting

4. STANDING COMMITTEE REPORTS – Danielle has emphasized getting the committee up and going again. She asked the Chairs of the individual committees if they are still wanting to remain in their role and they have all agreed.

Danielle opened to floor for nominations or volunteer to fill the Vice Chair vacancy. Meg nominated Debbie; Debbie nominated Meg. Dusty read the role of Vice Chair and made a motion to approve Meg as the new Vice Chair, Debbie second, a vote was taken and approved. Meg has accepted the role.

- **Funding Committee – (Dusty)**
 - *Zoom Pro account is being set up*
 - *Inventory check out list items have been updated*
 - *Overview of the 2019-2020 Funding Projects*
- **Membership & Communications Committee – (Rebecca)** Sadie Thompson's membership renewal application was approved. Rebecca still wants to serve as Chair of this committee.
- **Bylaws, Policies, and Procedures Committee – (Dorothy)** Danielle will be sending out the current bylaws. They will be reviewed at the October meeting as part of

the annual review process. Please look at them and bring your suggestions and/or changes to the meeting. Dorothy still wants to serve as Chair of this committee.

- **Region 5 Behavioral Health Conference Planning – (Debbie)** Debbie wants to start meeting bi-monthly through the end of the year, then monthly starting in 2021. The planning committee will be discussing logistics of the conference: theme, name, location subcommittees, etc. It was mentioned that some of the ideas and plans from this year's conference can roll over to next year, since it was cancelled. She will put together an agenda and send it out to members before next months meeting October 13.

5. Other Reports –

- **Final Project Reports** – Dusty read over several final project reports.

6. Educational – Debbie Buckley – Caterpillar to butterfly transformation lessons

7. Upcoming Educational:

- October – Sadie – Dream Interpretation
- November - Danielle

8. Open floor – During today's meeting members shared their memories of Phyllis McCaul. Phyllis sadly passed away September 25, surrounded by her family. A flower arrangement will be sent to the funeral home.

ADJOURNMENT: The meeting adjourned at 11:48 a.m.