

**Minutes of the Region V Systems
Consumer/Family Advisory Committee (CFAC)
Meeting August 11, 2020**

Present: Danielle Smith, Sadie Thompson, Debbie Buckley, Dusty Lord, Meg Damme, Jenn Nelson

Absent: Dorothy Miles, Chad Magdanz, Rebecca de la Motte, Lee Clausen, Phoebe Hampton, Alex Goodier, Deanna Jaynes

Non-Members Present: Donna Dekker, So Lieb, Lisa DeCoteau

CALL TO ORDER: The meeting started at 9:08, once members logged into Zoom. Danielle welcomed everyone.

ROLL CALL: Donna read roll call; quorum was established.

1. CONSENT AGENDA ITEMS:

A. Agenda August 11, 2020

- Agenda approved as written

B. Minutes May 12, 2020

- After reviewing, minutes were approved as written.

2. FINANCIAL SUMMARY REPORT – (Alex) Dusty reported that she has not received the End of Year financial report.

3. EXECUTIVE BOARD REPORT – (Danielle) – C.J. has allocated \$25,000 to CFAC committee for FY20-21. Danielle will be sending out an email covering several different things, keep a look out for it.

4. STANDING COMMITTEE REPORTS –

- **Funding Committee – (Dusty)** Dusty proposed combining all inventory into one spreadsheet and area, except for WRAP and PEER books. Dusty motioned for approval, Debbie seconded. Roll call vote was taken, *Unanimously approved*.
- **Membership & Communications Committee – (Rebecca absent)** Dusty reported that 2 new applications have been received.
 - Lisa DeCoteau
 - Ashley Morin

Members voted and both were unanimously approved. They will be forwarded on to C.J. (Region V) for final approval.

After final approval, their area of focus will be determined. Dusty is going to find the chart to see what areas are needing filled. Dusty will have the new member notebooks and they can be picked up at her house.

Member/Vice Chair Jae Job has stepped down from the committee. Danielle has asked for members to consider filling this role and submit your name or the name

of someone you would like to nominate. Danielle will include this in an email that will be coming out soon.

- **Bylaws, Policies, and Procedures Committee – (Dorothy absent)** Danielle will reach out to Dorothy. Discussion was held on bi-law reviews that are supposed to take place in July to see if changes are needed. Review possibly in September or October.
- **Region 5 Behavioral Health Conference Planning – (Debbie)** Would like to start meeting if it looks like there will be a behavioral health conference in this next year. Extra Community Outreach supplies will be combined with the general supply inventory.

5. Other Reports –

- **Final Project Reports – (Dusty)** Dusty read final reports from Phoebe and Jae.
 - Phoebe Hampton - iNAPS
 - Jae Job - iNAPS
 - Debbie Buckley – Behavioral Health Conference – Debbie showed a PowerPoint presentation for her final report. She also submitted a final report.

6. Educational – None

7. Upcoming Educational:

- September – Debbie
- October – Sadie
- November - Danielle

8. Open floor –

ADJOURNMENT: The meeting adjourned at 10:39 a.m.