

**Minutes of the Region V Systems
Consumer/Family Advisory Committee (CFAC)
Meeting April 14, 2020**

Present: Danielle Smith, Alex Goodier, Sadie Thompson, Debbie Buckley, Jae Job, Retha Knapp, Rebecca de la Motte, Dusty Lord, Meg Damme, Chad Magdanz, Debbie Larson, Phoebe Hampton, Jenn Nelson

Absent: Deanna Jaynes, Lee Clausen, Dorothy Miles

Non-Members Present: Donna Dekker, Phyllis McCaul

CALL TO ORDER: The meeting was called to order at 9:01 a.m. Danielle welcomed everyone to the Zoom meeting and asked the group how they felt about meeting during this pandemic? Where should we go for now? What method should be used for meeting, moving forward? After discussion, the group agreed to continue monthly meetings and would change their focus, for the time being. Since the Behavioral Health Conference cannot take place this year, the focus will now turn to how we can continue to help out our community during this difficult/stressful time.

ROLL CALL: Danielle read the roll call; quorum was established.

1. CONSENT AGENDA ITEMS:

A. *No set Agenda*

- April 14, 2020 via Zoom conferencing due to COVID

B. *Minutes March 10, 2020*

- Approved

2. FINANCIAL SUMMARY REPORT – (Dusty) Dusty read over the financial report.
Unallocated Funds of \$11,993.91

3. EXECUTIVE BOARD REPORT – (Danielle) The executive meeting was cancelled for the month of April. Agenda items for the May Zoom meeting should be emailed to Danielle.

Moving forward - Voting items will still be addressed with votes being transparent until this crisis is over. Bylaws will not be changed to reflect this as it is a temporary measure.

4. STANDING COMMITTEE REPORTS –

- **Funding Committee – (Dusty)** There was an application received (WRAP Facilitator Training – Danielle Smith - \$3322.58) so Dusty emailed out the application to be reviewed before today's meeting. There was some discussion about additional people needing the training than what is reflected in the application so a request was made to adjust the numbers to allow for this addition. The new requested amount is \$3913. A vote took place and unanimously approved.
- **Membership & Communications Committee – (Rebecca)** No Report
- **Bylaws, Policies, and Procedures Committee – (Dorothy)** No Report

- **Region 5 Behavioral Health Conference Planning – (Debbie)** Conference has been cancelled for this year and City Impact has been contacted. What does that mean for the application monies already approved? Do we buy supplies for next year's conference ahead of time and where would they be stored. Is there something else we can do to reach the community at this time? What does this involve?

The committee voted to submit and new application to support the new focus, Community Outreach. *Unanimously approved*

- Community Outreach
- Debbie will lead this new focus with help from committee
- Danielle will submit a new application to be reviewed at the April 25th subcommittee Zoom meeting. Application deadline is April 30th
- There were many suggestions of what the community outreach would entail; bags with logo, stress balls, puzzles, extra food handout, etc. More discussion will be held when the subcommittee meets on April 25th

5. Other Reports – None

6. Educational – None

7. Upcoming Educational:

- ~~April – Debbie B.~~
- ~~May – Meg~~
- June – Dusty
- July – Retha

8. Open floor – None

ADJOURNMENT: The meeting adjourned at 10:09 a.m.