

Region V Systems

Network Management Procedures
206 NAC 6-005.3
Neb. Rev. Stat. 4-108-4-114

Effective: RGB 9/12/11

■ Systematic Alien Verification for Entitlements (SAVE) Procedures

Screening Process of Applicants for Services:

1. Region V Systems and all of its subcontractor provider agencies will have benefit-applicants for services complete a *"United States Citizenship Attestation Form"* at screening/intake.
2. If the benefit-applicant attests that he or she is a United States citizen, there is no further screening required to determine eligibility for benefits on the basis of citizenship.
3. In the event, that the benefit-applicant identifies as a qualified alien on the attestation form, the provider will complete a *"SAVE Verification Request Form"* and electronically submit the form to assigned Region V staff.
4. The assigned Region V staff will process the benefit-applicant's information through SAVE to determine eligibility status for benefits.
5. Region V staff will electronically submit the SAVE verification response back to the provider agency initiating the verification request the same day, when possible.

Ineligibility for Services:

Benefit-applicants who are unwilling to complete the attestation form, or who identify as persons unlawfully present in the United States, are not eligible for services funded by State behavioral health funds.

Written Denial:

Network Providers are responsible for providing all benefit-applicants who are denied benefits based solely or in part on the SAVE response with adequate written notice of the denial and the information necessary to contact DHS-USCIS so that such individual may correct their records in a timely manner, if necessary.