

**Minutes of the Region V Systems
Consumer/Family Advisory Committee (CFAC)
Meeting August 13, 2019**

Present: Danielle Smith, Debbie Buckley, Sadie Thompson, Rebecca de la Motte, Dusty Lord, Jae Job, Lee Clausen, Phoebe Hampton, Dorothy Miles, Richard Pethoud, Alex Goodier, Meg Damme, Dorri Smith

Absent: Shawna Mason, Retha Knapp (Excused)

Non-Members Present: Donna Dekker, Phyllis McCaul, Chad Magdanz, Debra Larson

CALL TO ORDER: The meeting was called to order at 9:04 a.m. by Chair, Danielle Smith. Debbie Buckley read over committee rules. Sadie started the round table introductions by answering the question, "What 5 things are you grateful for today?"

ROLL CALL: Donna Dekker read the roll call; quorum was established.

1. CONSENT AGENDA ITEMS:

A. Agenda August 13, 2019

- Agenda was approved with the following additions:
 - Dorri announcement (after review and approval of minutes)
 - Membership Report (under Membership & Communications Committee)

B. Minutes July 9, 2019

- After reviewing, Sadie Thompson made a motion to approve as written, Dusty Lord seconded; unanimously approved.

Dorri Smith announced that she will be moving to the South Sioux City area and will be leaving the coalition. Her service to the community and the coalition has been much appreciated. She will be greatly missed!

2. FINANCIAL SUMMARY REPORT – (Dusty) Unallocated Funds of \$19,633.92

Alex Goodier was nominated to be the next Financial Coordinator, she accepted the position.

3. EXECUTIVE BOARD REPORT – (Danielle) A meeting was held on August 6 and an agenda was put together. Additional sub-committees were talked about. CFAC members are encouraged to participation on one or two sub-committees.

Sub-committee selections were discussed and mapped out on the whiteboard. *See attached document*

4. STANDING COMMITTEE REPORTS –

- **Funding Committee** – Dusty discussed the Work Plan handout, which outlines goals, with *suggested* dollar amounts to be allocated to each area. The aim is to have better regulation and utilization of funds being used.

The funding procedure is being reviewed and revisions will be made, if needed. This will include a funding application deadline of April 15th, with final receipt deadline of June 15th, of the current fiscal year.

One application (Peer to Peer Marketing – Danielle Smith &1,000) was received, reviewed and voted on. This application was unanimously approved by members.

- **Membership & Communications Committee – (Rebecca)** Rebecca is still working on a statement of purpose.
 - New Membership Applications Received: Debra Larson, Chad Magdanz, and Deanna Jaynes. All applications were reviewed and were unanimously approved. They will be forwarded on to C.J. Johnson (Region V Systems Director) for final approval.
 - The suggestion was made that an email invite be sent out to new membership applicants to attend the next monthly meeting.
 - Website – Dusty reviewed all the documents and links posted on the website. She will forward changes to Donna Dekker (Region V), to be updated.
- **Bylaws, Policies, and Procedures Committee – (Richard)** No Report

5. **Other Reports** – Dusty read over the following 6 final reports: Lutheran Family Services (Coins), WRAP CenterPoint (Sadie), WRAP Spanish (Sadie), WRAP Lutheran Family Services (Danielle), Mental Health Crisis Center (Phyllis), MHA-Re-entry Program Bus Passes (Amie)
6. **Region 5 Behavioral Health Conference Planning – (Debbie)** A meeting is being held today, directly after CFAC. Debbie will hand out results/reviews from this year's conference for discussion.
7. **Educational** – September (Richard), October (Rebecca), November (Chad), December (Jae)
8. **Other Business – *Project Connect Lincoln*** – Dusty reported that she received confirmation for CFAC to set up a booth again this year. This event starts at 9 a.m. and runs until 3 p.m. and they ask that booths be ready to go by 8 a.m. on September 20th. The plan is to set up the night before like last year. Danielle will be sending out an email asking for volunteers for this event.
9. **Open floor** –

ADJOURNMENT: The meeting adjourned at 11:42 a.m.

Sub-Committee Members

Bylaws – Richard Pethoud (Chair), Debra Larson, Meg Damme

Membership and Communication – Rebecca de la Motte (Chair), Dusty Lord, Jae Job

Funding – Alex Goodier (Coordinator), Dorothy Miles, Lee Clausen, Rebecca de la Motte, Dusty Lord, Retha Knapp

Executive – Danielle Smith (Chair), Jae Job, Sadie Thompson, Debbie Buckley, Rebecca de la Motte, Dusty Lord, Richard Pethoud, Alex Goodier

Ad Hoc – (Behavioral Health Conference) Debbie Buckley (Chair), Sadie Thompson, Danielle Smith, Retha Knapp, Alex Goodier, Dorothy Miles, Rebecca de la Motte, Dusty Lord, Deanna Jaynes, Phoebe Hampton, Jae Job, Chad Magdanz