

**Minutes of the Region V Systems
Consumer/Family Advisory Committee (CFAC)
Meeting July 9, 2019**

Present: Debbie Buckley, Sadie Thompson, Rebecca de la Motte, Dusty Lord, Jae Job, Lee Clausen, Retha Knapp, Phoebe Hampton, Dorothy Miles, Richard Pethoud, Alex Goodier

Absent: Meg Damme, Danielle Smith, Dorri Smith, Shawna Mason (Excused)

Non-Members Present: Donna Dekker, Phyllis McCaul, Chad Magdanz

CALL TO ORDER: The meeting was called to order at 9:01 a.m. by Vice Chair, Jae Job. Chad Magdanz read over committee rules. Debbie started the round table introductions by answering the question, "If you could do anything you wanted to do during the day, what would you do?"

ROLL CALL: Donna Dekker read the roll call; quorum was established.

1. CONSENT AGENDA ITEMS:

A. Agenda July 9, 2019

- Agenda was approved with the following additions:
 - 11. Other Business – Project Connect (Homeless Connect)

B. Minutes June 11, 2019

- After reviewing, Sadie Thompson made a motion to approve as written, Debbie Buckley seconded; unanimously approved.

2. FINANCIAL SUMMARY REPORT - (Retha) Unallocated funds \$2,546.96

Paul VanDeWater stepped into the meeting to answer questions that were brought up. Brief summary - Year-end monies do not roll over to the next year. As of July 1, the committee starts over with \$25,000.

Final note- The funding procedure will be reviewed, and revisions made, if needed. Will look at steps needed for better money management.

3. EXECUTIVE BOARD REPORT – No Report

4. STANDING COMMITTEE REPORTS –

- **Executive Committee** – No Report
- **Funding Committee** – (Dusty) No applications to review. The committee will be reviewing and revising the funding procedures where needed. As with any, revisions made will be brought to CFAC committee for final review and voted on.
- **Membership & Communications Committee** – (Rebecca) Will be reviewing Membership policies and procedures. They will be working on coming up with a Statement of Purpose. Next monthly meeting isn't scheduled, Rebecca will pass along that information once it is scheduled.

- **Bylaws, Policies, and Procedures Committee** – (Richard) Richard apologized for this past meeting schedule mix-up and will send out an e-mail reminder for the next meeting.

5. Other Reports – No Report

- 6. Region 5 Behavioral Health Conference Planning – (Debbie)** Debbie thanked everyone for all the help, dedication and hard work/preparations provided for this year's conference. Total attendance was 143 attendees, 55 of those were pre-registered, all others were walk-ins. A conference, final report, meeting will be held on July 30th at 2:30p, to go over the evaluations, what worked well and what needs improved for next year. Moving forward, to start the planning for next year's conference, Debbie will continue this Ad Hoc Committee with bi-monthly meetings through the end of this year (Oct and Dec) and then again in Feb, March, April and May.

- 7. Educational** – (Dusty) Dusty shared with the group a PowerPoint on Portion Distortion. Open discussions and participations were held throughout the PowerPoint.

- 8. Other Business** – (Dusty) Project Connect (Homeless Connect) will be held on Friday, September 20, at Pinnacle Bank Arena, 9-3p. Like past years, the committee will have a table or two set up. More to come on this, planning etc.

9. Open floor –

ADJOURNMENT: The meeting adjourned at 10:45 am.