

**Minutes of the Region V Systems  
Consumer/Family Advisory Committee (CFAC)  
Meeting June 11, 2019**

**Present:** Debbie Buckley, Danielle Smith, Sadie Thompson, Rebecca de la Motte, Dusty Lord, Jae Job, Lee Clausen, Shawna Mason, Retha Knapp, Phoebe Hampton, Dorri Smith, Dorothy Miles, Richard Pethoud

**Absent:** Meg Damme (Excused)

**Non-Members Present:** Donna Dekker, Phyllis McCaul, Alex Goodier

**CALL TO ORDER:** The meeting was called to order at 9:03 a.m. by the Chair, Danielle Smith. Alex Goodier read over committee rules. Danielle started the round table introductions by answering the question, "Who is your favorite musical artist?"

**ROLL CALL:** Donna Dekker read the roll call; quorum was established.

**1. CONSENT AGENDA ITEMS:**

**A. Agenda June 11, 2019**

- Agenda was approved with the following additions:
  - 7A. Funding Committee – add bullet pts:
    - Review Funding Applications and Review Project Budget Example (*revisions made and voted on, unanimously approved*)
    - Funding Procedure Manual - Dusty discussed a few changes that were made to the funding manual during their committee meeting
  - 7B. Review New Member Application – Alex Goodier (*voted and unanimously approved*)

**B. Minutes May 14, 2019**

- After reviewing, Sadie Thompson made a motion to approve as written, Debbie Buckley seconded; unanimously approved.

**2. FINANCIAL SUMMARY REPORT - (Retha) Unallocated funds \$8,526.88**

**3. EXECUTIVE BOARD REPORT – (Danielle)** Discussion was held on committee forms and adding the 'educational piece' back to the agenda. Members of CFAC agreed to add the education piece back to the meetings.

**4. STANDING COMMITTEE REPORTS –**

- **Executive Committee – (Danielle)** *see above*
- **Funding Committee – (Dusty)** Three funding applications were discussed
  - WRAP in Spanish (Sadie Thompson) \$855.29 (*unanimously approved*)
  - INAPS Peer Support Conference – (Danielle Smith, Jae Job, Sadie Thompson, Debbie Buckley) \$4,095.00 (*unanimously approved*)

- INAPS Peer Support Conference – (Phoebe Hampton) \$983.00 (*unanimously approved*)
  - Dusty compiled and reported on 2018/2019 Funding Projects (handout)
  - **Membership & Communications Committee** – (Rebecca) Rebecca reported on items covered at their last Membership Meeting.
    - One new member application was received, reviewed, and voted on. Alex Goodier was *unanimously voted* in as the newest member.
    - Rebecca and Dusty discussed revisions that were made to the membership application forms and the updated brochure for final review. The CFAC PowerPoint presentation was also reviewed. The forms, brochure, and PowerPoint were voted on and unanimously approved, with suggested changes.
    - Phoebe has decided to step down from Membership Committee.
  - **Bylaws, Policies, and Procedures Committee** – (Richard) Richard stated, this committee will continue their review of the Bylaws, Policies, and Procedures. They will also keep their meetings set to the 4<sup>th</sup> Tuesday of the month, 1pm – 2:30pm
5. **Other Reports** – Dusty read the final report from “Take Flight” Equestrian Horse Therapy. Sadie added, there was great response and Centerpointe is considering making this part of their program.
6. **Region 5 Behavioral Health Conference Planning – (Debbie)** Continued planning is being done, Debbie would like to meet one final time before the conference to finalize the logistics, etc.
7. **Other Business** –
8. **Open floor** – Alex- Facebook page has 70 ‘likes’. Lee mentioned sending the link to League of Nebraska Municipalities, where they can share with their contacts.

**ADJOURNMENT:** The meeting adjourned at 11:50 am.