

**Minutes of the Region V Systems
Consumer/Family Advisory Committee (CFAC)
Meeting April 9, 2019**

Present: Debbie Buckley, Danielle Smith, Sadie Thompson, Richard Pethoud, Retha Knapp, Rebecca de la Motte Dusty Lord, Phoebe Hampton, Dorri Smith, Dorothy Miles, Jae Job

Absent: Shawna Mason, Lee Clausen, Amie Jackson (Excused) Meg Damme (Unexcused)

Non-Members Present: Donna Dekker, Joe Pastuszak, Erin Rourke

CALL TO ORDER: The meeting was called to order at 9:01 a.m. by the Chair, Danielle Smith. Richard Pethoud read over committee rules.

ROLL CALL: Donna Dekker read the roll call; quorum was established.

1. CONSENT AGENDA ITEMS:

A. Agenda April 9, 2019

- Agenda was approved with corrections.

B. Minutes March 26, 2018

- After reviewing, Debbie Buckley made a motion to approve with correction, Dorri Smith seconded; members unanimously approved the minutes with correction.

2. FINANCIAL SUMMARY REPORT - (Retha) *Unallocated funds \$15,916.97 (\$5,000 of this will be used for Region V Behavioral Health Conference)*

3. EXECUTIVE BOARD REPORT - No Report

4. STANDING COMMITTEE REPORTS – Danielle opened the floor to discuss committee meeting dates. Each committee established their meeting dates and times (listed below). Meetings will take place at Region V Systems.

- **Executive Committee – (Danielle) *(Meets 1st Tuesday of month; 9-10:30 am)*** The Exec. Committee will hold their first meeting May 7 where they will begin to review Policies and Procedures (sub-committees may use as template when discussing their individual committee policies and procedures). They will also begin reviewing documents that will need to be updated. Website updates will need to be forwarded on to Donna D., so she can make those changes.
- **Funding Committee – (Dusty)** Dusty sent out an email reminder requesting final reports for funding received by applicants. She read over the final report from Danielle and Sadie Seminar II. One application was received and will be discussed at the next funding committee meeting. The funding committee will also start going over their committee's operating procedures. ***(Meets the last Thursday of the month; 2:30 – 4:30p)***
- **Membership & Communications Committee – (Rebecca)** No Report ***(Meets the 3rd Thursday of month; 2 – 3:30p)***

- **Bylaws, Policies, and Procedures Committee** – (Richard) No Report (*Meets the 4th Tuesday of the month; time tba*)

The final draft of updated bylaws was handed out and accepted.

5. **Other Reports:** Anyone wishing to add something to the agenda can submit their request to Danielle dsmith@winitiative.org
6. **Region 5 Behavioral Health Conference Planning** – The Planning Committee will hold their first meeting directly after today's CFAC Committee meeting. Phyllis spoke to City Impact about dates available to hold the conference at their facility, she passed the information on to Danielle. Those available dates are June 20th or June 27th and will be discussed at today's meeting.
7. **Other Business:** Danielle reminded everyone that Region V Peer Support, meets the first Thursday of the month. She is working on compiling an email list, in an effort to increase participation. They will be utilizing Zoom Conferencing to individuals who want to participate but can't physically attend.
8. **Open floor:** Richard shared the "Stepping Up Initiative" flyer with the group. The Nebraska Stepping Up Summit will be held on April 17, 2019 at Cornhusker Marriott, Lincoln NE. <https://lancaster.ne.gov/commiss/pdf/SteppingUp.pdf>

ADJOURNMENT: The meeting adjourned at 10:59 am.