

**Minutes of the Region V Systems
Consumer/Family Advisory Committee (CFAC)
Meeting December 11, 2018**

Present: Dusty Lord, Dorri Smith, Debbie Buckley, Jae Job, Danielle Smith, Meg Damme, Sadie Thompson, Richard Pethoud

Absent: Shawna Mason, Dorothy Miles (Unexcused) Amie Jackson, Retha Knapp, Lee Clausen, Rebecca de la Motte (Excused)

Non-Members Present: Phyllis McCaul, Donna Dekker, Gretchen Mills

CALL TO ORDER: The meeting was called to order at 9:04 a.m. by the Chair, Danielle Smith. Dusty Lord read over committee rules. Introductions were made.

ROLL CALL: Donna Dekker read the roll call; quorum was established.

1. CONSENT AGENDA ITEMS:

A. Agenda December 11, 2018

- Agenda was approved with the following changes: Meg Damme was scheduled to present on “Fresh Start”. She has been rescheduled to present next month.

B. Minutes November 13, 2018

- After reviewing, Dusty Lord made a motion to approve, Debbie Buckley seconded; members unanimously approved the minutes as written.

2. FINANCIAL SUMMARY REPORT - (Retha) Unallocated funds \$16,004.95

3. EXECUTIVE BOARD REPORT - No Report

4. STANDING COMMITTEE REPORTS:

A. Funding Committee – (Dusty) (3 Applications)

- ***Star Tran Transportation for MHA participants*** (Amy Jackson) – Held back until next month.
- *****Financial Literacy for Clients with Severe and Persistent Mental Illness*** (Shirley Terry)
- *****Circle of Security Parenting Class Facilitator Training*** (Tessa Demers)

**Applications that were forwarded by the funding committee with concerns/reservations. After discussion of the tight budget and lack of a motion to approve, members voted to deny both applications.

- ***Work Plan FY 19-20*** – (Dusty) Dusty read over the Work Plan for FY19-20 handout. This Work Plan is to be used as more of a guideline and can be changed if the need arises. Open discussion was held; Work Plan was approved through ballot vote.

- B. Membership & Communications Committee** – (Rebecca) No report in Rebecca’s absence.
- C. Bylaws, Policies, and Procedures Committee** – (Danielle) The committee started to review and update the current bylaws, discussing each section in open floor forum. Next month they hope to finish from where they left off.

5. Other Reports: No final projects to report.

6. Other Business:

- Discussion was held on the preferred method of voting; roll call, ballot, or yay/nay voice vote. Members agreed to do voting via ballot from this day forward.
- Finish bylaws at next month’s meeting.
- Region 5 Behavioral Conference Planning Committee, next month.
- Danielle will speak in February about ‘new website’ going live.

7. Open floor: Danielle spoke about promoting ‘communication and membership’. There needs more communication, outreach, and promoting of CFAC, as many people have never heard of this committee. More will be discussed when going over the sub-committee bylaws.

ADJOURNMENT: The meeting was adjourned at 11:54 am.