

**Minutes of the Region V Systems
Consumer/Family Advisory Committee (CFAC)
Meeting September 11, 2018**

Present: Dusty Lord, Sadie Thompson, Retha Knapp, Dorri Smith, Debbie Buckley, Jae Job, Rebecca de la Motte, Danielle Smith, Amie Jackson, Meg Damme, Lee Clausen, Richard Pethoud

Absent: Julie Loftin, Dorothy Miles (Unexcused) Shawna Mason (Excused),

Non-Members Present: Donna Dekker, Phyllis McCaul

CALL TO ORDER: The meeting was called to order at 9:01 a.m. by the Chair, Danielle Smith. Richard Pethoud read over committee rules. Introductions were made. Dusty reminded everyone that when making comments, speak in order according to meeting rules.

ROLL CALL: Donna Dekker read the roll call; quorum was established.

1. CONSENT AGENDA ITEMS:

A. Agenda September 11, 2018

- Agenda was approved with the following changes:
 - Omit 9. Kasey (Honu House Presentation) Rescheduled for November 13
 - Add under *Other Business* – Review of the Funding Application Process

B. Minutes August 14, 2018

- After reviewing, Sadie Thompson made a motion to approve, Amie Jackson seconded; members unanimously approved the minutes as written.

2. FINANCIAL SUMMARY REPORT (Retha) *Unallocated funds \$22,438.08*

3. EXECUTIVE BOARD REPORT – No Report

4. STANDING COMMITTEE REPORTS:

A. Funding Committee – (Dusty) The following funding applications were reviewed and discussed. A vote was held for each one. Approved applications will be forwarded to the Regional Director of Region V for final approval.

- *Seminar II WRAP Facilitator Training – Danielle Smith/Sadie Thompson (\$2,195.85) Approved*
- *IPS Training – Sadie Thompson (\$750.00) Approved*
- *WRAP for St. Monica’s – Jae Job/Debbie Buckley (\$696.64) Approved*
- *Birth Certificates for MHA Participants – Amie Jackson (\$408.00) Approved*
- *State ID’s for MHA Participants – Amie Jackson (\$954.00) Approved*

B. Membership & Communications Committee – (Rebecca) No Report

C. Bylaws, Policies, and Procedures Committee – (Richard) No Report

5. Other Reports:

- **Final Project Reports – Dusty read over the final project reports that have been received:**
 - Re-Entry Program Bus Passes (Amie Jackson)
 - WRAP Facilitator Training (Dorri Smith)
 - WRAP CenterPointe (Sadie Thompson)
 - WRAP Facilitator Certification Refresher (Retha Knapp)

- WRAP Convergence (Sadie Thompson)
- WRAP at Fresh Start (Meg Damme)

6. Other Business:

- Review of Funding Application Process – Dusty discussed the process for applying for funding. Forms and procedures can be found on the Region V Systems website link attached below.
<http://region5systems.net/how-we-help/consumer-family-advisory-committee/funding-opportunities/>
- Pam Conroy will be speaking on the Family Educational Group at the October meeting.
- Kasey Moyer will speak about the Honu House in November.

ADJOURNMENT: The meeting was adjourned at 11:55 am.