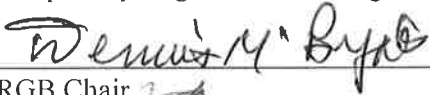


**Region V Systems
Provider Network Policies and Procedures**

Systematic Alien Verification for Entitlements (SAVE)

Adopted by Regional Governing Board

Date: 9/12/11



RGB Chair



Regional Administrator

Policy Intent:

Pursuant to Neb. Rev. Stat. 4-108-4-114, Region V Systems, as a political subdivision of the State of Nebraska, and all of its subcontractors of behavioral health services shall verify the lawful presence in the United States of any person who has applied for public benefits administered by said agencies. Region V Systems and all of its subcontractors of behavioral health services shall require that applicants for public benefits provide written attestation that: (1) he/she is a United States citizen; or (2) he/she is a qualified alien under the federal Immigration and Nationality Act, 8 U.S.C. 1101 et seq.

Whereas, Region V Systems has entered into a memorandum of agreement with the Department of Homeland Security, U.S. Citizenship and Immigration Services (DHS-USCIS), as a User Agency to access the DHS-USCIS Systematic Alien Verification for Entitlements (SAVE) Program for the purpose of verifying citizenship and immigration status information of non-citizen and naturalized or derived U.S. citizen applicants applying for publically funded behavioral health services; Region V Systems shall verify eligibility for public benefits through the SAVE Program for any applicable benefit-applicant in the Region V Provider Network.

Screening Process of Applicants for Services:

1. Region V and all of its subcontractor provider agencies will have benefit-applicants for services complete a "United States Citizenship Attestation Form" at screening/intake.
2. If the benefit-applicant attests that he or she is a United States citizen, there is no further screening required to determine eligibility for benefits on the basis of citizenship.
3. In the event, that the benefit-applicant identifies as a qualified alien on the attestation form, the provider will complete a "SAVE Verification Request Form" and electronically submit the form to assigned Region V staff.
4. The assigned Region V staff will process the benefit-applicant's information through SAVE to determine eligibility status for benefits.
5. Region V staff will electronically submit the SAVE verification response back to the provider agency initiating the verification request the same day, when possible.

Ineligibility for Services:

Benefit-applicants who are unwilling to complete the attestation form, or who identify as persons unlawfully present in the United States, are not eligible for services funded by State behavioral health funds.

Written Denial:

Network Providers are responsible for providing all benefit-applicants who are denied benefits based solely or in part on the SAVE response with adequate written notice of the denial and the information necessary to contact DHS-USCIS so that such individual may correct their records in a timely manner, if necessary.